

# The Adolescent Mental Health Data Platform (ADP)



Adolescent Mental Health  
DATA PLATFORM

## Research Governance Review Panel (RGRP)

### ROLE DESCRIPTION

#### What is ADP?

The Adolescent Mental Health Data Platform (ADP) is an innovative change in children and young people's mental health research capacity. The research platform and infrastructure provides a safe and secure environment to conduct research to improve children and young peoples' mental health by pooling data from multiple sources and curating individual data sets.

Linking routinely collected data such as health, deprivation, social care data with clinical interviews, psychological, biological and genetic data can offer new insights into the field of child and adolescent mental health research.

#### What is the RGRP?

The Research Governance Review Panel (RGRP) is composed of a range of people with a variety of experience and expertise in the information governance requirements covering the main types of health and non-health data held by the Adolescent Mental Health Data Platform (ADP) at Swansea University.

#### RGRP Assessment Criteria

When reviewing an application, nominated assessors from the RGRP will consider the following:

1. Is the application genuine research (specifically are the proposed activities using data to acquire new knowledge or to test or evaluate an existing hypothesis)?
2. Does the research have a reasonable possibility of contributing to an enhancement in patient and other public services and / or improvements in health and well-being?
3. Is there a potential risk that the outputs of this research will result in data being disclosed about an identifiable individual or small group of individuals?
4. Does this application appear to comply with any information governance / data security legislation, policy or good practice? Note: RGRP cannot provide a legal opinion on information governance / data security.

#### FUNDED BY:



Transforming  
mental health  
through research



# RESEARCH GOVERNANCE REVIEW PANEL (RGRP)



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## MEMBERSHIP AND ACTIVITIES

Up to 6 people will be recruited as members of our Research Governance Review Panel (RGRP). Members of this panel will help to evaluate research proposals using data contained within ADP.

We are looking for members from a wide range of backgrounds with either experience or interest in child and adolescent mental health. The group will meet as whole once a year in Central London or Swansea, depending on the needs of the group.

RGRP members can take up opportunities to be involved in ADP activities such as:

- Providing advice on involvement in individual research projects
- Contributing as a research adviser on a research theme or specific projects
- Reviewing research information and materials

Majority of these activities will be completed remotely however, some of these activities will be completed by attending the annual meeting.

## ROLE OF THE RGRP

1. Receive written information on potential collaborations with ADP following their initial consideration by the ADP.
2. Assess whether collaboration requests are in accordance with information governance and the information principles of ADP.
3. Consider each enquiry separately and on its own merits, making use of the agreed assessment criteria.
4. Identify any information governance issues that need to be addressed and provide advice on how to address any such issues.
5. Provide recommendations to ADP on whether a request can be approved in principle.
6. Receive project updates and any proposed amendments from ADP.
7. Provide on-going advice to ADP on information governance issues, in general as well as on specific proposals.
8. Maintain confidentiality where appropriate.

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## BENEFITS

The RGRP membership offers an opportunity for researchers, the public and experts in child and adolescent mental health to contribute to the field and be involved in new innovative research using data from multiple sources. The role is suited to those interested in child and adolescent mental health and the new developments in this type of research.

## LENGTH OF MEMBERSHIP

Membership of the group will be for two years in the first instance from 1st May 2019 to 1st May 2021. There may be an opportunity for extension beyond this.

## MEETING FREQUENCY

Meetings of the whole RGRP will be held every twelve months. All members of the RGRP will be invited to attend, along with senior representatives from the ADP team. These meetings will be scheduled six months in advance. Video conferencing / remote access facilities will be available.

Additional meetings can be held if required, for example to discuss a change in the law, or to debate an urgent issue which has arisen.

## TIME COMMITMENT

We anticipate that panel members will need to dedicate a total of two hours every month to read proposals from researchers requesting access to data within the ADP. In addition, there will be an annual meeting of the whole group. Members will be expected to read meeting papers and provide feedback on draft documents. Papers and documents will be sent for comment by email.

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## EXPENSES

Expenses will be covered for the annual meeting. This will include travel and lunch. Detailed information about the process of claiming expenses will be provided to members upon appointment.

## DECLARATION OF INTERESTS

All group members are required to declare if they have any interests that might be in conflict with the work of the group. A conflict of interest does not stop you from being a member of a group. However, it does mean that you cannot take part in any discussions or decisions made on an issue where you have a conflict of interest.

## PERSON SPECIFICATION

<b>Experience</b>	Understanding or lived experience of child and adolescent mental health Experience of working in a team or being on a committee
<b>Skills</b>	Ability to use email, Internet and Microsoft Word
<b>Knowledge</b>	An interest in child and adolescent mental health An understanding of research OR, A willingness to learn about child and adolescent mental health, and research
<b>Personal qualities</b>	Enthusiasm Ability to listen to others and express own views in a constructive way Ability to work respectfully and effectively with people from diverse backgrounds, perspectives and experiences

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## CONFIDENTIALITY

Group members must not communicate any confidential information that they learn as a result of being a member. However, there may be occasions when members are specifically asked to share information with others or seek the opinions and views of others.

## APPLICATION REQUIREMENTS

If you like to apply to be a member of RGRP, please contact the project manager Mr Luke Player by email, [l.j.player@swansea.ac.uk](mailto:l.j.player@swansea.ac.uk).

The deadline for application is **Tuesday 21st May 2019**.

## QUESTIONS:

If you have any queries about the role or would like more information, please contact the project manager Mr Luke Player by email, [l.j.player@swansea.ac.uk](mailto:l.j.player@swansea.ac.uk).